



*"The Friendly Place to Race"*

GREG LLOYD SIGNS 0612 072 908

**7 Ironbark Road, Tamborine, QLD 4270**

**President: Peter Lane 0418 740 021, Secretary: Fiona Williams 0418 785590, Membership Secretary: Erin Sell 0416 136184**

**Policy Title: COMMITTEE PROTOCOL AND ATTENDANCE POLICY**

**Policy Statement: To uphold the principles of the Warwick Kart Club Committee**

**Principles:**

- Treat people with respect, courtesy, honesty and fairness.
- Respect different values, beliefs, cultures and religions.
- Value the contribution of the people you work with, and work co-operatively
- A desire to strive for excellence.
- To uphold the Warwick Kart Club Constitution and By-Laws.
- To actively participate and contribute in completing Club duties/tasks that may be required of committee members from time to time to effectively keep the Club running and improving.
- Be a current financial member of the Warwick Kart Club
- Any discussions, correspondence etc that you are privy to as a Committee Member is to be treated with confidentiality and not to be disclosed to those outside the Committee unless otherwise made public. In accepting a position on the Committee, you acknowledge that such information is confidential to the Club and your acceptance of the position is a declaration to this effect.
- As a Committee Member, your attendance at Committee Meetings is required. Your attendance at General Meetings will be required when agenda items that have been allocated to yourself are raised for discussion with club members.

**Application:**

This policy applies to all current and future members of the management committee of the Warwick Kart Club.

**Compliance:** Non-compliance of this policy will result in the member being terminated from the Committee as per the Constitution of the Warwick Kart Club.

**Effective Date: 11.11.2017**